



# Host Family Enrolment Form 2010



## South West of England

Please fill in your details below and send this form in the provided envelope you can also fax it to **00 44 1271 865374**

**\*All fields with an asterisk must be completed**

FAMILY DETAILS				
*Name:		Religion:		
*Home Address (including postcode):		Recommended By:		
*Daytime Tel:	*Evening Tel:	*Mobile:		
*Email:	Vegetarian: Yes <input type="checkbox"/> No <input type="checkbox"/>		Smoker: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Husband/Partner's occupation:		Wife/Partner's occupation:		
Working hours:		Working hours:		
*If both husband/partner or wife/partner work, what arrangements can be made for students meals etc, during your absence:				
Please indicate sports, hobbies or interests of your family:				
Do you have a piano at home? Yes <input type="checkbox"/> No <input type="checkbox"/>				
Do any of your family members belong to clubs or associations in the town? i.e Scouts. Please specify:				
*Will you be taking a holiday this year? Yes <input type="checkbox"/> No <input type="checkbox"/>				
If yes, can you please indicate the dates of the holidays?				
COMPLETE IMMERSION OPTIONS – Please tick which options you are willing to take				
<b>Homestay only</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Stay with an English Teacher</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>(Please attach CV &amp; copy of EFL certificate)</b>				
Is it possible for students to attend school with your child occasionally? Yes <input type="checkbox"/> No <input type="checkbox"/>				
<i>PLEASE NOTE: In both options the Student(s) is(are) treated as a full member of the household, eating together and sharing the common living area with you as a family.</i>				
ACCOMMODATION DETAILS				
Please list all members of the household (including lodgers) and relationship to each other:				
Please note that under the new legislation we need to have the date of birth of all members of the household.				
Name	Sex		Date of Birth	Relationship (e.g. mother)
	Male	Female		
*Do you have indoor animals? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, could you please specify?				
How many students do you wish to entertain at one time? 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>				
Would you prefer Boys <input type="checkbox"/> Girls <input type="checkbox"/> No preference <input type="checkbox"/> Please indicate age preference:				
Will you be having any other foreign guest(s)? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, can you please specify dates and nationality?				
Will you be willing to provide vegetarian/special diet? Yes <input type="checkbox"/> No <input type="checkbox"/>		Do you have access to and use of a car? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Would you be willing to accept students who smoke? Yes <input type="checkbox"/> No <input type="checkbox"/>				
Have you any friends or relatives who may be interested in hosting young students for us? Yes <input type="checkbox"/> No <input type="checkbox"/> Can we contact them? Yes <input type="checkbox"/> No <input type="checkbox"/>				
If yes can you please give us their details? Name _____ Telephone number _____				

## BEDROOM ACCOMMODATION

What bedroom accommodation can you offer?

You can accommodate a maximum of three students in one bedroom at a time at the discretion of Country Cousins Welfare officers.

Bedroom 1	Bedroom 2	Bedroom 3
<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Twin <input type="checkbox"/> Bunk	<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Twin <input type="checkbox"/> Bunk	<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Twin <input type="checkbox"/> Bunk
<input type="checkbox"/> Drawers <input type="checkbox"/> Wardrobe <input type="checkbox"/> Workspace	<input type="checkbox"/> Drawers <input type="checkbox"/> Wardrobe <input type="checkbox"/> Workspace	<input type="checkbox"/> Drawers <input type="checkbox"/> Wardrobe <input type="checkbox"/> Workspace

Will any room be shared with your son or daughter? Son  Daughter

## REFERENCES

Please provide details of two persons whom we may contact with reference to your suitability to host children.

Name	Telephone	Address

## TERMS AND CONDITIONS

In these conditions "You" means the host family and "We" or "us" means Country Cousins Ltd.

Country Cousins acts in all circumstances as an intermediary between guests and hosts on the basis of the representation and undertakings contained in Country Cousins' published materials relating to any particular arrangement.

### 1. Registration:

- No other guest of the same nationality shall be accepted at the same time;
- The guests will be warmly welcomed in to the family circle and every effort will be made by you to ensure an enjoyable, interesting and beneficial stay;
- The guest will not be asked to perform any domestic task other than to make his/her own bed;
- Under the new regulations of the Childrens Act 1989, Country Cousins Ltd. has to forward the names of all adult household members to Social Services so that checks can be made by the appropriate departments;

### 2. Homestay Tuition

- Students will stay with teaching hosts on a Homestay basis. The Student is treated as a full member of the household, eating together and sharing the common living areas.
- All rooms used for teaching and study will be ready and available exclusively for their purpose at designated times; Teachers should agree a lesson plan with the student to suit their needs after evaluation.

### 3. Payments:

- Payment for board and lodging will be made by Country Cousins after the first week of the stay,
- Weekly rate of pay for students with full board will be: **Students £146, Adults £156** per week. Hourly rate for teaching in Homestay with an English Teacher programme is **£14.60** per hour.
- Host Teacher will not be awarded their tuition fees until a full record of work and report on the visit is received. You must include names of any publications or educational internet sites used.

### 4. Cancellations:

- In the unlikely event of 'You' requesting that your student be removed from your home before the end of their stay, Country Cousins Ltd will only be liable to pay for any complete nights stay within your home. If you have already received payment for the entire anticipated stay, then you will be liable for reimbursing Country Cousins Ltd.
- In the unlikely event of 'Your Student' requesting to be moved from your home before the end of their stay, for any of the verified reasons stated below:
  - The family is not hosting to the standard that 'We' at Country Cousins Ltd expect, including accommodation hygiene and cleanliness
  - Any other major issue that is brought to our attention

We 'Country Cousins Ltd' will feel that the move is justified and we will be liable to pay you for any complete nights stay within your home. If you have already received payment from us for the entire anticipated stay, then you will be liable for reimbursing us.

- Country Cousins Ltd will pay 'You' one full week fee, if we feel that the move of a student / guest from your home is unjustified.

### 5. Liability:

- Country Cousins Ltd. acts in all circumstances only as an intermediary between the host and the guest. In no event can we be considered responsible for: any injury, accident, loss, damage, delay, inconvenience or expense of any kind whatsoever which may occur during the guest's stay in the host's home or in any other connection with the arrangements made, damage caused by the guest to the person or property of the host or the host's family; or for any complaint or legal action which may be brought against the guest by the host or the host's family or against the host or the host's family by the guest or the guest's parents or guardians; or for any debt incurred to the host or the host's family, however arising;
- or for any expense or inconvenience caused to the host or the host's family through accident or illness of the guest, such expenses being the responsibility of the guest or the guest's parents or guardians; or in the event of Country Cousins being unable to provide a suitable guest for the period of availability stated on the enrolment form; or by cancellation of the guest's visit; or by arrival after or departure before the dates stated by us.

### 6. Data Protection Act 1998

- I am aware that Country Cousins will create and maintain computer and paper records relating to my family and home and that these records will be held in compliance with the principles of the Data Protection Act 1998.
- I consent that my information may be used within Country Cousins and my address, home and family description may be sent to students booked to stay in my home.

## DECLARATION

- I have read and understood the terms and conditions above and I accept them.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_