

AGENT REGISTRATION FORM

This information is for Country Cousins' records only. It is treated with confidentiality and used to keep you informed of developments within Country Cousins.

Name of organisation: _____

Address: _____

Tel: _____ Fax: _____

Email: _____

Emergency Telephone Number (outside office hours): _____

Key Liaison Person: _____ Mr/Mrs/Miss/Ms/Other: _____

Accounts contact Person: _____ Mr/Mrs/Miss/Ms/Other: _____

1. Which year was your organisation established? _____

2. How many branches do you have? _____

3. Where are they located? _____

4. How many people do you employ? _____

5. Is selling language study your main business activity? Yes/No

6. What are your other business activities? Travel Agency ()
Education/training ()
Teaching English ()
Other _____

7. Is your business licensed by the government of your country? Yes/No

8. How many students do you send to the UK each year? 2005 2006 2007

9. What nationalities are your students? _____

14. Do you need supplies of our brochures? If so, how many? _____
15. Do you produce your own brochure? (if yes, please send us a copy)
16. If yes, in which month(s) do you publish? _____
17. What promotional activities do you annually undertake relating to overseas education?

18. Who pays Country Cousins for courses booked?
a. You direct (net fees)
b. The student or student's parent/sponsor (gross fees)
19. What payment method will you use, or will you encourage clients to use?
Sterling cheque Bank transfer
Visa Card MasterCard
Euro cheque (there is a surcharge of £20)
20. Do you usually visit the schools and centres you recommend? Yes/No
21. Are you planning to visit the UK in the next 12 months? Yes/No
22. Would you be interested in a Familiarisation Trip to see us? Yes/No

Please sign to confirm that the above details are correct.

Signature:

Name:

Position:

Date:

Thank you for your help. We look forward to working with you.